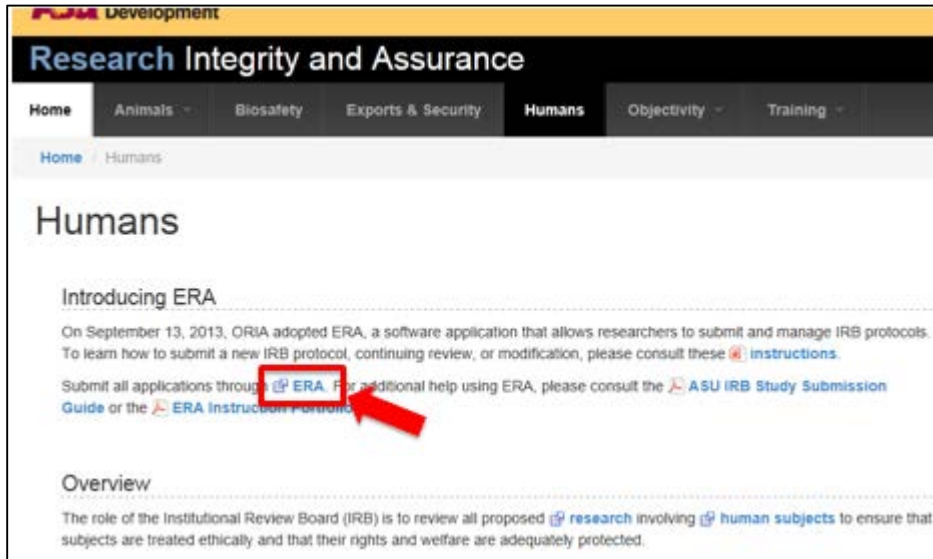


CREATING A CONTINUING REVIEW APPLICATION

Step 1: You can access the new system by going to the IRB website: <http://researchintegrity.asu.edu/humans>.



Step 2: Click IRB (#1) → Click IRB Records (#2) → Click Active (#3) ** → Click on the title under the heading “Name” (#4)

***This will show you All Active Studies you are designated as a team member on, not just those where you are PI (Expiration dates are shown, if no expiration date is listed, it is an exempt study)*

ASU Knowledge Enterprise Development

Dayna Molyneaux | My Inbox

Master Data COI IRB

IRB Records

IRB Records

IRB Records

Legend:

- In Review:** Any “Pending” IRB Applications (In-Progress)
- Active:** All Active/Open IRB approved studies
- Archived:** All Closed or Lapsed IRB studies
- New Information Reports:** Studies with pending reports (such as adverse events, reports of non-compliance, etc.)
- All Submissions:** All studies, open or closed

In-Review **Active** Archived New Information Reports All Submissions

Filter by ID 1301008660 Go Clear Advanced

ID	Name	Date Modified	State	PI First Name	PI Last Name	Coordinator	Expiration Date
1301008660	TEXT2COPE: A Pilot Test of an Intervention for Parents with Overweight or Obese Preschoolers	10/18/2013 9:01 AM	Approved	Eric	Hekler	Metosky	1/24/

1 2 3 4

Step 3: For a Continuing Review, to Close a study, or create a Modification, click **Create Modification/CR**

Master Data | CDI | IRB

IRB Records

IRB Records: > Intestinal Micro Ecology

Approved

0912004639: Intestinal Micro Ecology

Entered IRB: Initial approval: 12/29/2009
Effective: Approval end: 11/5/2013
Modified: 10/6/2013 12:00 AM

Principal investigator: Rosa Krajmalnik-Brown
Submission type: Initial Study
Primary contact: Susan Metosky
IRB coordinator: Susan Metosky

IRB office: ASU IRB
Letter: None

Pre-Submission -> IRB Pre-Review -> IRB Review -> Post Review -> Review Complete

IRB Pre-Review -> Clarifications Requested -> IRB Review -> Clarifications Requested -> IRB Review -> Post Review -> Modifications Required -> Post Review

My Current Actions

- View Study
- Printer Version
- View Differences
- Create Modification / CR
- Report New Information

History | Project Contacts | Documents | Follow-on Submissions | Reviews | Snapshots

Filter by Activity

Activity	Author	Activity Date
Continuing Review Deadline Reminder	Administrator, System	10/6/2013 12:00 AM GMT-07:00

Step 4: Proceed through the questions on the application. If any changes need to be made at this time, select Modification and Continuing Review. Click **Continue** to save and advance to next page.

You Are Here: Revamping Literacy Practices > Continuing Review for Study ST...

<< Back | Exit | Hide/Show Errors | Print... | Jump To: Modification / Continuing Review | Continue >>

Modification / Continuing Review

* What is the purpose of this submission?

- Continuing Review
- Modification
- Modification and Continuing Review

- Answer each question
- Click continue at the end of each page to proceed to the next section

<< Back | Exit | Hide/Show Errors | Print... | Jump To: Modification / Continuing Review | Continue >>

Step 5: Upload a progress report in the supporting document section of the “Continuing Review Page”. Click “Continue” to save and advance to the next page. If making modifications to the study at this time, continue through each page of the application, upload any relevant/revised documents where indicated in the application.

Continuing Review / Study Closure Information

1. * Specify enrollment totals:

Subjects Enrolled	Total
At this investigator's sites:	<input type="text"/>
Study-wide:	<input type="text"/>

2. Research milestones: (select all that apply)

- Study is permanently closed to enrollment
- All subjects have completed all study-related interventions
- Collection of private identifiable information is complete
- Analysis of private identifiable information is complete
- Remaining study activities are limited to data analysis
- Study remains active only for long-term follow-up of subjects

Important! If the first four research milestones above are complete, the study will be closed to discontinue IRB over

3. * Do any investigators or research staff have a financial interest related to the research that was not described in a...
 Yes No

4. Check the items that are true since the last IRB continuing review for all sites involved in the study:

- NO subjects experienced harm (expected or unexpected)
- NO subjects experienced benefit
- NO subjects withdrew from the study
- NO unanticipated problems involving risks to subjects or others
- NO complaints about the study
- NO publications in the literature relevant to risks or potential benefits
- NO interim findings
- NO multi-center trial reports
- NO data safety monitoring reports
- NO regulatory actions that could affect safety and risk assessments
- NO other relevant information regarding this study, especially information about risks
- In the opinion of the PI, the risks and potential benefits are unchanged
- All modifications to the protocol have been submitted to the IRB
- All problems that require prompt reporting to the IRB have been submitted

5. Attach supporting documents: (include an explanation of each item left unchecked above)

Name
There are no items to display

Step 5: Click **Submit** to send to IRB for review

***Note: Only the PI can SUBMIT an application. If you are not the PI, you will not see the Submit button. Once the application is created, the PI should see it in their inbox (following directions 1-2 in Step 2 above). Click on the blue link for the modification then submit as shown below.*

IRB Records > Marital Biography and Chronic Disease in Older Adults > Continuing Review for

CR00000277: Continuing Review for

Investigator: Jennie Kronenfeld
 Submission type: Continuing Review
 Primary contact:
 IRB coordinator:

Pre-Submission → IRB Pre-Review → IRB Review
 Clarifications Requested → IRB Pre-Review
 Clarifications Requested → IRB Review

My Current Actions

-
-
-
-
-

History | Project Contacts | Documents | IRB Ass

Filter by: Activity

Activity

- Continuing Review Deadline Reminder

Step 6: You will know the study application has successfully been submitted when the dark blue circle moves from the “Pre-Submission” to the “IRB Pre-Review” bubble. You can check the status at any time to see the progress from the flow chart and view any notes made by IRB reviewers.

STUDY00000089: A Report on Obesity in the Clientele of Terros, Inc. IRB office: ASU IRB

Principal investigator: Cindy Sangalang
Submission type: Initial Study
Primary contact: Cindy Sangalang
IRB coordinator:

```
graph LR; A[Pre-Submission] --> B[IRB Pre-Review]; B --> C[IRB Review]; C --> D[Post Review]; D --> E[Review Complete]; B --> B1[Clarifications Requested]; B1 --> B; C --> C1[Clarifications Requested]; C1 --> C; D --> D1[Modifications Required]; D1 --> D;
```

History | Project Contacts | Documents | IRB Assignment Details | Reviews | Snapshots

Filter by: Activity Go Clear Advanced

Activity	Author	Activity Date
Submitted	Sangalang, Cindy C	10/7/2013 2:04 PM GMT-07:00